

Dr. SYEDA AMINA

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Thaggi Jail, Nimoli Adda,
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● Aims & Objectives:

- An Initiative-taking, creative and problem-solving individual looking for a challenging opportunity in a noble organization where I can utilize my talent & knowledge.
- The ability to interact with and motivate the students helps to empower the learners and consider themselves worthy personalities.
- Experienced in teaching & mentoring with over 20 years of experience in the Education Sector (school, Junior, Degree & P.G college).
- The interdisciplinary approach
- Being a part of the curriculum development team, enhanced my research spirit, critical thinking, and creative skills.
- Being a part of the school support and action research team makes me capable to empathise with teachers and researchers and appreciate the amazing strategies the team comes up with to upgrade the school system and transform the individuals.
- Besides being positive, eager to learn, grow and excel, enthusiastic to contribute to team success through hard work, diligence, and excellent organizational skills with clear understanding of team management and training

■ Educational Background

Ph.D.	Arabic	April 2018	[O.U]
M.A	Islamic Studies	June 2014	[MANUU]
M.A	English	June 2008	[O.U]
M.A	Arabic	May 2000	[O.U]
B.A	(H.Ml.Cl)	May 1998	[O.U]
PDC (Intermediate)	(H. Ml. Cl)	April 1995	[O.U]
Osmania Entrance (SSc)		April 1993	[O.U]

UGC NET	Arab Culture & Islamic Studies	June 2014
UGC NET	Arabic	Dec. 2000

Other

- Certificate of merit in competitive examination organized by Anjumane Iqbal Society, Aug 1994, secured 69% B Grade.
- Certificate of merit in competitive examination organized by Anjumane Iqbal society, Jan 1995, secured 65%, B Grade. Qualified Examinations of “MADHIYAMA”, Organized by HINDI PRACHAR SABHA, Hyderabad, in 1st Division. Sep. 1992.
- Qualified Examinations of “UTTAMA” Organized by HINDI PRACHAR SABHA, Hyderabad. Feb. 1993.

▪ *Work History*

Assistant Professor (Cont) Islamic Studies	MANUU	Since May 2022
Free Lancer Researcher & Translator		Since 2018
Curriculum Designer & Trainer	M.S Education Academy	Since 2019 May.
Life skill Trainer	Nstar Naandi Foundations & Mahindra Pride	Jan 2018 – Feb 2019.
Counsellor	IGNOU	Since 2018
Faculty in Arabic	DBPM degree college for woman,	2018 - 2022
	Indira Priyadarshini Degree College for woman	2017 – 2020
	M.S Junior college	2006 -2010
Faculty in English	A.K.M Oriental college	[2008-2011] [2018 – till date]
Faculty Islamic Studies	MANUU	[2016-2017]
Teacher (Eng & Math)	Care Model High School	1999 -2000

▪ *Other Experiences*

- Mentor Action Research
- School Support System Developer (Online & Offline)
- Examination Duties (Paper Setting, Invigilation, and evaluation)
- In charge of Co-curricular & Extracurricular activities (Conducting various competitions)
- Part of IQAC Team

■ **Seminars Paper Presentation, Workshops, Courses, FDPs)**

1	International Conference	05
2	International Sem/webinars	08
3	National Conference	04
4	National Sem/Webinars/conferences	13
5	State Sem/Webinar	08
6	Short Term Skill development courses	03
7	Workshops	07
8	FDP	05

■ **Publications:**

1	Books	02 (Released in AMC (MFERD) 2021)
2	Chapters in book	04
3	Articles	05
4	Published	02 (units in Syllabus B.A Islamic History MANUU)
5	Edited books	01, SLM, Book 2 B. A ISL
5	Translated Books	05 (Books released in Ulema Millat Conference 2021)

■ **Skills**

• Life Skill Trainer	• Public Speaker	• Interpreter
• Counsellor	• Good listening skills	• Supervision
• Compassion	• E learning tools	• Microsoft Office
• Problem Solving	• Translator	• Writer

■ **Personal Profile**

- Date Of Birth : 16. May.1980
- Sex : Female
- Religion : Islam
- Languages Known : Arabic, English, Hindi, Telugu, and Urdu.
- Marital Status : Married